John Lebbs
Certified Public Accountant

Bank Account Verification Letter

Client(s) Name: _____

Per IRS Security Summit requirements, we must verify the name of financial institution along with the routing number, account number, and type of account on an **annual** basis. If you would like to have a refund direct deposited into or a balance due debited from your bank account(s), please enter the information below.

You may attach a voided check to this document in lieu of completing the information below; however, we still require your signature and the transactions you are authorizing on this form.

Type of Account: □ Checking □ Savings

Financial Institution: _____

Routing Number: _____

Account Number: _____

If this is a joint income tax return, is this a joint banking account? □ Yes □ No

(Please note that your banking institution likely will not accept a joint refund to an individual account. This could result in a delay as a check will be issued instead.)

What kind of transactions are you authorizing us to use this bank account information for?

□ Direct deposit of refund
□ Debit of taxes due. Date you would like taxes due debited: _____
□ Debit of estimated payments
□ All of the above

By: _____ _____
Signature Print Name

Date: _____